MINUTES FOR THE CENTRAL COMMITTEE ON EDUCATIONAL TECHNOLOGY

September 26, 2002

PRESENT: Paul Zuckerman, Linda Smith, Jonathan Lewit, Lynn Spangler, Hamid Azari, Giordana Grossi, Itty Neuhaus, Max Lydy and Diane Strauss

I. Minutes:
   - Minutes from September 5, 2002 approved.

II. Announcements:
   - Low attendance expected today due to conflicting meetings.
   - Call is needed for an alternate for Tamm Sissac until she is able to return to the committee.

III. S.C.A.P. Subcommittee:
   - Discussion regarding lack of representation of certain Schools/Departments at this point in time. Another call may need to go out to fill vacancies.
   - Concern was expressed about professional staff deciding what a department’s academic needs are versus providing technical advice on equipment.
   - Paul Zuckerman made a motion that two professional staff members be on the committee as full (voting) members, and inviting as many as are interested to participate as non-voting members to provide technical expertise. (MSP)
   - Discussion ensued regarding which two of the current four professional staff members would serve as the full committee members this year.
     - Emily Trapp, as a member of CCET will be one of the two.
     - Gwen Havranek, based on past service to the committee will be the other member.
   - Paul Zuckerman moved that the subcommittee should stand as written with the exception of the four professional staff as voting members (two only), and additional names to fill current vacancies. (MSP)

IV. Agenda for this year:
   - The floor was opened for CCET agenda items this year. Topics that were mentioned include:
     - Accessibility of SCAP funded equipment. Should this discussion be limited to just SCAP or broaden to whole campus.
     - Access and support of entire campus on a 24/7 basis.
     - Online Courses (Academic Affairs Committee has this general charge)
       - Could explore technology advanced techniques: How to accomplish what the Academic Affairs Committee brings forth.
       - Discussion of pedagogical techniques versus hardware.
       - Assistance to end users on how to develop curriculum.
       - Course Delivery/Design:
         - Planning and training approach.
         - How does the teaching/learning center fit?
       - Committee could provide resources for faculty to begin development of courses.
     - GEIII:
       - Leadership role in the competency component of curriculum requirements.
       - Help GEIII Committee judge course proposals for satisfaction of competency requirement.
   * Agenda discussion will continue at next meeting

Meeting adjourned at 12:32 p.m.

Submitted by,

Max Lydy, Assistant Professor, Department of Theatre Arts