In attendance: Lura Speth, Chair (Academic Computing); Anat Shiftan (Ceramics); Becky Adae (Academic Computing); Jun Lin (Business); Rachel Rigolino (English); Susan DeMaio (Art History); Steve Vinson (History); Steve Macaluso (Library); visitor: Steve Bradford (Sculpture)

The meeting began at 11:02 a.m.

Members reviewed the minutes from 3/2/07 and voted to take out the specific reference to Blu-Ray vs. HD DVD that appeared in our discussion of Proposal #4 (Communications and Media). Minutes were then approved.

**OLD BUSINESS:**
Lura announced that we had to factor in an addition $150.00 per computer for security for proposals #6 (Electrical Engineering) and #9 (Chemistry). Both proposals requested 12 computers each, so the amount we will need to add into each proposal is $1,800. Total addition: $3,600.

**NEW BUSINESS:**

**Proposal #8 (Art)**
Steve Bradford, one of the authors of the grant, attended the meeting and was very helpful in answering committee members’ questions about the various elements of the Art Department’s proposal. Steve pointed out that the Art Department consists of several different divisions, each with its specific needs. Faculty within these divisions/specialties had worked together to fashion a proposal that addressed the most critical needs across the Art Department.

After some initial discussion, the committee decided to go through the Art Department’s SCAP budget item by item. What follows are general comments as well as questions that committee members would like addressed:

**Photography:**
- **Question:** What lab/room will the wide format printer be in and what printers are presently in the room?

**Printmaking:**
- Lura moved not to fund the request for the wireless mouse (mice?) as they are too often stolen; committee members concurred and voted not to fund this request.

**Foundations:**
- Lura moved to increase the number of Wacom Intuos tablets to 21 instead of 20 so that the instructor station would have one; committee members voted in agreement.
- **Question:** How will the Maxtore One Touch III hard drives be secured?
Media Resource Center:
There was some discussion about the number of digital cameras that were requested. Could the number be cut? Steve Bradford told the committee that many students needed to use the digital cameras.

Sculpture:
Steve Bradford answered the committee’s questions about the Boe-Bot technology and how it is used; several committee members found their use in sculpture especially innovative.

Graphic Design:
There was much discussion about the Ultra-image letter cutter as the MAC G5 currently in the lab where the cutter will be used cannot run the cutter. Lura pointed out that any technology funded by SCAP has to be computer-related and, without a computer hooked up to it, the cutter may not qualify as a SCAP expenditure. More information about the cutter and its compatibility with on-site computers is needed.

Lura asked Anat and Steve to provide the committee with answers to the questions posed as well as a prioritized list of what the Art Department would like from SCAP in case not all the requests could be funded.

Proposal #5 (Education)
After some discussion, the committee gave this proposal a ranking of 3.75.

Question: What specific programs are not able to run on the older computers (the original 8 funded by SCAP)?

The meeting ended at 12:15 p.m.

Our next meeting will be on Tuesday, March 13; location TBA.

The final meeting in March will be held on Thursday, March 29th, from 10-12; location TBA.

Minutes Submitted by Rachel Rigolino