Central Committee on Educational Technology
Minutes of Meeting of February 24, 2010

Members Present: Susan DeMaio Smutny (co-chair), Orkunt Dalgic (co-chair), Colleen Lougen, Doug Maynard, Lura Speth, Emily Trapp, Jack Wade, Dan Werner

Guests Present: Jennifer Woodin, Emily Puthoff, Steve Bradford

The meeting was called to order at 3:10 PM.

1. Old Business – Review of SCAP Proposals

   Art – Collaborative Laboratory – Digital Fabrication – CNC Machine: Jennifer Woodin clarified the details of her SCAP proposal, including specific information about the CNC router. She explained that the costs of the machine’s bits are all less than $200 and the machine has a three year warranty. The committee voted to rank this proposal as a “3.875.”

   Theater – Interdisciplinary Co-Lab Digital Performance & Interactive Facility: The committee raised several questions about this proposal at the last meeting, Jack and Emily Puthoff provided responses to these questions in a document that was sent in an e-mail. Some of the questions raised included clarification of the number of Isadora station licenses and type of projectors needed for the facility. It was determined that the Department will need an extra Isadora license ($180.20), as well as two DMX color scroller light changers ($1,516). The Department also decided to change their request for projectors. They are no longer requesting a permanently mounted projector and instead requesting two true HD portable projectors. Emily will consult with the Department about the projectors. The Committee voted to rank this proposal as a “3.85.”

   Physics – Microcomputer-Based Laboratory Upgrade: Physics changed the total cost of photogates from $540 to $270. The total cost of their proposal is $3,294.

   Susan informed the committee that she has gotten more requests past the deadline to consider updating older SCAP labs with any remaining SCAP funds. It was agreed that we will not consider these proposals but instead will defer to Computer Services on how to support these requests once we have completed our deliberations and made our recommendations on all SCAP proposals that were submitted in compliance of last Fall’s Call Letter.

   Lura made a motion that the committee will exercise its discretion to augment the proposals in consultation with the department in order to provide complete funding for the project. Emily seconded. Motion carried.

2. Plan for Next Meeting

   It was agreed that the committee will review the proposals from the Communication & Media and Music at the next meeting (Tuesday, March 2, 2010). We will invite Gregory Bray (Communication & Media), Josh Stark (Music) and Ed Lundergan (Music).

   The meeting was adjourned at 4:32 PM.
Respectfully submitted,
Colleen Lougen