SUNY New Paltz Educational Technology Committee
Minutes for the meeting of 11/5/09

Present: Susan DeMaio Smutny (co-chair), Orkunt Dalgic (co-chair), Jane Sileo, Josephine Moffett, Doug Maynard, Dan Werner, Colleen Lougen, Lura Speth, Emily Trapp (guest), Linda Smith, Travis Nanek

Meeting called to order at 9:35am

Review/Approval of minutes of last meeting
The minutes for October 22, 2009 were approved with no corrections or additions.

Announcements
No Announcements.

Old Business
SCAP - The SCAP announcement was emailed on 10/23/09. If faculty are interested they can go to the Educational Technology webpage for instructions. Faculty with questions can also contact Susan DeMaio Smutny or Jon Lewit. The calls went to deans and chairs who then subsequently sent the announcement to faculty. We discussed Susan sending an announcement on fac-staff. We believe the money may come through this year.

Blackboard – Blackboard was down on 11/3/09 for an hour and a half. There was minimal fallout, one faculty member had difficulty downloading her PowerPoint from Blackboard as it was down. She rolled with the punches.

Rich Media Discussion – there were some issues connecting from home. So far this year there have been 261 hits on the IMS site for rich media. We discussed the benefits and concerns of Media Site, Elluminate, Echo360, Accordent, and Camtasia. Susan indicated that the Media Site had better features for flipping back and forth between PowerPoint presentations and video. Emily indicated that she would follow-up with faculty volunteers who use the program. Lura indicated that we may need two systems, one with a person running the video and another with the faculty member running the video.

We discussed the need to build the use of lecture capture over time. We discussed the fact that lecture capture is great for difficult courses to reinforce the material. We also discussed the possibility of using rich media from home in inclement weather or when faculty members were sick.

Linda Smith said that she would send us a link to Elluminate for a 30 day trial. Colleen said that Camtasia was available in the Library for personal use. It is good for personal
lecture capture and saves in many different formats. Linda used Camtasia for the blackboard tutorials.

We briefly discussed a server site for various media formats and the impact on IMS of implementing rich media in the classrooms. We also briefly discussed the purchase of cameras and an extra appliance to run the programs.

We began a discussion on the list of features we believe are important. We discussed: saving, turnkey for faculty, useable file types, streaming capability, locally hosted, editing capabilities by faculty, ease of use, live questions, asynchronous and synchronous capabilities.

We didn’t look at Echo360.

**New Business** - We did not discuss any new business.

**Susan will contact us with a date for the next meeting.**

The meeting was adjourned at 10:40 am.

Respectfully submitted,

Jane Sileo (Education)